

In the Specification:

Please insert, as new paragraphs, after the paragraph "Figure 7 illustrates a program storage device coupled to a computer, in accordance with the present invention." which was previously added to page 8 of the specification by amendment:

-- Figure 8 is a flow chart depicting steps of a method for coordinating a project for designing, implementing, and using a general procurement and accounts payable (GP/AP) system for a customer, in accordance with the present invention.

Figure 9 depicts a template linked to a document, an instruction, a flow chart, a sample questionnaire, a report model, and a checklist, in accordance with the present invention. --

Please insert the following paragraphs between lines 17 and 18 on page 12:

-- Figure 8 depicting steps 21-25 of a method for coordinating a project for designing, implementing, and using a general procurement and accounts payable (GP/AP) system for a customer, in accordance with the present invention.

Step 21 of Figure 8 enables communication between team members of a team and a playbook database via a server coupled to the playbook database and an intranet coupled to both the server and the team members, as depicted in Figure 1 for team members 64 coupled to the playbook database 70 via server 62 and intranet 60, described *supra*. The team members having responsibility for said designing and implementing of said GP/AP system as described *infra*.

Step 22 of Figure 8 maintains a playbook database, illustrated as the playbook database 70 of Figure 1. The playbook database comprises a plurality of templates of information relating to designing, implementing, and using the GP/AP system, the plurality of templates being

particularized for the customer, described *supra*. Examples of templates of the plurality of templates include the summary task template 440 of Figure 5 and the detail task template 520 of Figure 6, described *infra*.

Step 23 of Figure 8 displays a playbook summary view, illustrated as the playbook summary view 400 of Figure 4, described *infra*. As shown in Figure 4 and described *infra*, the playbook summary view comprises a folders and views section 424, a task title display and selection area 426, a summary task creation button 420, and a detailed task creation button 422.

Step 24 of Figure 8 displays a summary task template, illustrated as the summary task template 440 of Figure 5, described *infra*. The summary task template 440 of Figure 5 is for a selected first task of the tasks identified in the task title display and selection area 426 of Figure 4, wherein the summary task template being displayed is in response to a selection of the summary task creation button 420 of Figure 4. The summary task template 440 of Figure 5 includes summary parameters of the selected first task as described *infra* in conjunction with Figure 5.

Step 25 of Figure 8 displays a detailed task template, illustrated as the detailed task template 520 of Figure 6, described *infra*. The detailed task template 520 of Figure 6 is for a selected second task of the tasks identified in the task title display and selection area 426 of Figure 4, wherein the detailed task template being displayed is in response to a selection of the detailed task creation button 422 of Figure 4. The detailed task template 520 of Figure 6 includes detailed parameters of the selected second task as described *infra* in conjunction with Figure 6. --

Please amend the paragraph, beginning on page 54, line 35 as follows:

In step 152, the project office accesses detail task template P923 in the course of confirming and refining quality assurance standards. Template P923 provides, either directly or by way of links to other documents, instructions, flow charts, sample questionnaires, report models and checklists for guiding, coordinating and documenting the work of the project office through the steps for doing so, as set forth in Table 10. See, e.g., Figure 9 which depicts a template 30 linked to a document 31, an instruction 32, a flow chart 33, a sample questionnaire 34, a report model 35, and a checklist 36, in accordance with the present invention.